CIVICA Authority Capture Automation





INTEGRATION BENEFITS:



Centralised and decentralised capture solutions for:

- Production Records Capture
- Digital Mailroom
- Back Scanning Projects
- WebApps Workgroup Capture
- Robotic Process Automation
- Corporate Email
- eForms



Automated hard copy and digital born document capture and registration.



Perform lookups to authority registers on the fly to prepopulate metadata during the registration process.



Supported Civica Authority modules include:

- Property
- Rates
- Name and Address register
- Infringements
- Animals
- Applications and Registers
- Water Billing.



Out-of-the box native integration with many leading document management systems including Content Manager and Sharepoint.



Ensure governance, regulatory and standards compliance.

Take the hard work out of your records capture.

With advanced power indexing features and native integration with many leading document management systems, EzeScan delivers the fastest most cost effective method available for you to capture and register both your hard copy and electronic documents including email and eForms. EzeScan's Civica Authority Integration allows records professionals to lookup existing Authority Registers to pre populate and validate metadata during the registration process.

Effortlessly Capture Your Documents

Reduce the amount of time physically handling and processing your documents across your organisation for both high volume centralised capture and decentralised workgroup capture. EzeScan's professional production batch capture capabilities allow you to capture multiple documents from multiple locations including document scanners, MFD's, network folders, email mailboxes or digital process workflows. EzeScan's power indexing capabilities guide the operator through the registration process via preconfigured drop-down menus. Where possible data is captured automatically using lookups to Authority Registers, and real time validation ensures your data is accurate. Common data can be set for reuse across multiple documents to limit the number of keystrokes or eliminate them altogether.

Automate Your Manual Workflows

With EzeScan software solutions you can transform and automate your manual business processes into highly intelligent digital workflows. EzeScan's centralised capture solution can automate your digital mailroom or your records environment to batch process incoming correspondence in both hard copy or digital formats. Get your information to where it needs to be with the minimum of effort. EzeScan's decentralised capture solution is available to everyone in your organisation regardless of their location via an intuitive WebApp interface. EzeScan provides automated document capture, data capture, image enhancement, validation, file naming, folder creation and upload, ultimately limiting the amount of user intervention and excessive manual processing.

Seamless Integration with CIVICA Authority

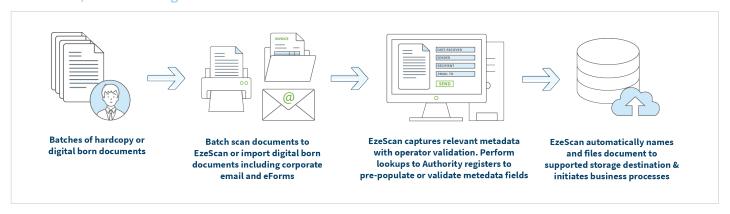
EzeScan provides 'out of the box' native integration with CIVICA Authority. To the end user this means a seamless experience when capturing and registering documents. Supported Civica Authority modules include: Property, Rates, Name and Address register, Infringements, Animals, Applications and Registers and Water Billing.

Flexible Deployment

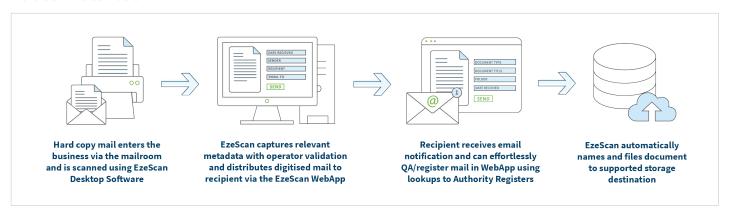
Flexible deployment and licensing options are available to suit your needs. In production environments for mailroom, records capture, or back scanning projects, desktop operators can utilise concurrent licences for scan workstations, scan/index workstations and index only workstations for document registration. For automated functions, EzeScan SERVER can be deployed to carry out robotic tasks including capture, data processing, conversion, and output functions. As a decentralised solution EzeScan WebApps can provide automated capture capabilities to your entire team to further extend your business process automation from any location at any time.

Workflow Scenarios

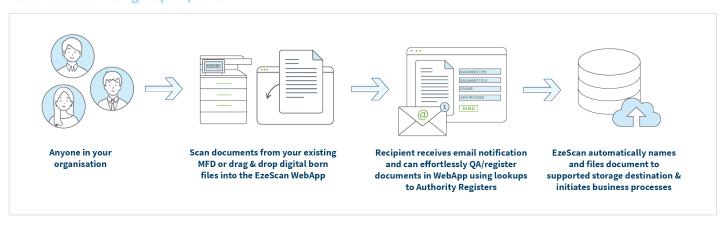
Production/Back Scanning Automation



Mailroom Automation



Decentralised Workgroup Capture





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